

# Sign Up for Paperless Billing in your account

DASHBOARD

Overview

Usage

Invoices

Directory

Pay Bill

Auto Pay

Payment History

ACCOUNT

Settings

Log Out

Account

Summary

\$0.00

Current Balance

+

\$0.00

Payments / Credits

=

\$0.00

Remaining Due May, 20

**✗ Auto Pay**

Manage Auto Pay

Paying Bill Manually

Make A Payment

**Paid In Full**

View Bill Summary



Individual



6/17  
25 day(s)

Voice  
\$0.00

\$0.00

Internet Usage

Data  
\$2.20

\$2.20

**1.) Click "Settings".**



WELCOME, [Redacted]

# Manage Your Settings

## DASHBOARD

- Overview
- Usage
- Invoices
- Directory
- Pay Bill
- Auto Pay
- Payment History

## ACCOUNT

- Settings**
- Log Out

- Account
- General**
- Payment

**2.) Click "General".**

### Add a New Account

Have more than one account? Add it here for a simpler way to manage your accounts.

**Invoice Number**

What's this?

**Amount Due**

Please enter your invoice number and amount due as they appear on your most recent invoice.

Add Account >



WELCOME, [Name]

# Manage Your Settings

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### Invoice Preferences

Changing invoice preferences will only be applied to the current billing account: 000'

You are currently signed up to only receive web bills.

- Paper bill only
- Paper bill and Web bill
- Web bill only

Change Preference

**3.) Choose "Web bill only".**  
**4.) Click "Change Preference".**

### Change Password

#### Current Password

#### New Password

Password must contain at least 6 characters and one number, uppercase letter, or special character.

#### Confirm password

Update Password