



FOUNDATION FOR  
RURAL SERVICE



Northeast Nebraska  
Telephone Company  
YOUR COMMUNICATION SOURCE

## Community Grant Application Guide **DUE 8/28/23**

### Telco Sponsor Information

1. Sponsoring Telco Name **Northeast Nebraska Telephone Company**
2. Sponsoring Telco Point of Contact **Melissa Lanzourakis**
3. Sponsoring Telco Point of Contact Email Address [melissa.lanzourakis@nntcemployee.com](mailto:melissa.lanzourakis@nntcemployee.com)
4. Sponsoring Telco Point of Contact Phone Number **402.632.2240**

### Grantee Organization Information

1. Organization Name
2. Mailing Street Address
3. Mailing Address City
4. Mailing Address State
5. Mailing Address Postal Code
6. Organization Phone Number
7. Organization Email Address
8. Point of Contact's First/Last Name
9. Point of Contact's Title
10. Point of Contact's Email Address
11. Point of Contact's Phone Number
12. Brief explanation of organization's history, goals, and objectives.

### Project Information

1. Which category does your application fall under?
  - a. Business and Economic Development
  - b. Community Development
  - c. Education
  - d. Telecommunications Application
2. Provide a one-sentence executive summary of the project.
3. Identify the problem to be addressed and the needs to be met by the project.
4. Describe the goals and overall impact of the project.
5. Why is your organization the best to address the challenge? Are you working with other organizations in your community to complete the project?
6. What is the estimated number of people your project will affect?
7. What is the timeline for your project? (When will the project start and end? Please use MM/YYYY - MM/YYYY format.)
8. What is the end goal and how will you measure success?
9. Is the project sustainable? Will the project continue after year one? How?

(MORE ON NEXT PAGE)

**Funding Request – We suggest using a separate document for the funding request information. This will make it easier for your NTCA sponsor to submit.**

1. Requested grant amount (grant amount maximum is \$5,000).
2. How much is the total project? If the project is more than \$5,000, how will the project be fully funded?
3. Provide a budget for the project, outlining what the funds will be spent on with as much detail as possible (you will not be required to purchase identified materials if alternatives are identified that complete the task). List other financial contributors to the project or other financing sources or strategies that you are developing. Please email a separate file for this question.

#### Supporting Documentation

1. Email any additional supporting documents in the email. (pictures, etc.)

\*Your completed proposal in Microsoft Word should be submitted to Melissa Lanzourakis, NNTC Marketing Manager via email: [melissa.lanzourakis@nntcemployee.com](mailto:melissa.lanzourakis@nntcemployee.com) Supporting documents may be in a doc, excel or pdf file. Melissa will acknowledge your proposal was received. If you don't hear from her within 3 business days, call her at 402.632.2240. You may also contact her with any questions. This proposal should be submitted no later than **8/28/23 by 5 p.m.**

\*Awards are made at the end of the year, normally around Thanksgiving.